

VIRTUAL
CORNERSTONE

WE'RE HIRING! COMMUNICATIONS SUB-CONTRACTOR



Looking for a few hours/week to grow your skills in communications? Want to support female entrepreneurs in a wide variety of fields? Enjoy being challenged to learn new skills?

Apply to be a sub-contractor with Virtual Cornerstone!

We offer project management, communication consulting + virtual assistant services to thriving female entrepreneurs.

Position begins at 5-10 hours/week. \$25/hour.
Open to supporting internship credit.

Job Description:



Copywriting for client emails, social media captions + more



Graphic design through Canva for client social media posts, website design + more



Organization of client project tracking, email inboxes + more



Varying communication related tasks dependent on client needs



To Apply: Email your resume to Hamilton@YourVirtualCornerstone.com

www.yourvirtualcornerstone.com